






# WORKFORCE SUCCESSION PLANNING WORKSHOP

October 20, 2011 from 9:00 am until 1:00 pm  
at the Days Inn, 14 Mountjoy Street South, Timmins



-  What will the future business environment of your organization or company look like?
-  What talent will your organization or company need to meet the demands of the future?
-  What potential talent currently exists to meet the demands of the future?

**Join us for a half day workshop where we will discuss the importance of workforce succession planning, present a step-by-step approach to workforce succession planning, and introduce information and resources that are available to assist you with this process.**

## WORKSHOP OBJECTIVES



- Define workforce succession planning and its importance for the continued and future growth of local companies and organizations.
- Present a step-by-step approach to workforce succession planning
- To introduce data and resources that are available to help begin a workforce succession planning process.
- To promote that it is better to act now rather than react in the future.

## WORKSHOP SCHEDULE

<b>8:30 am</b>	Registration
<b>9:00 am</b>	Introduction Workshop Objectives Workforce Succession Planning – What is it? Why is it important? An Overview of the Local Labour Market
<b>10:15 am</b>	Refreshment Break
<b>10:30 am</b>	A Proposed Step-by-step Approach VisionPro – A Tool to Help Get You Started Introduction of local resources
<b>11:45 am</b>	Evaluation Closing Remarks and Wrap-up
<b>12:00 pm</b>	Lunch and Networking

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### Presented in partnership by:



**Far Northeast  
Training Board  
(FNETB)**



**The Venture Centre  
Le Centre de développement**  
A Community Futures Development Corporation  
Une Société d'aide au développement des collectivités



**Timmins  
Economic  
Development  
Corporation**

This Employment Ontario project is funded by the Ontario government.



# REGISTRATION FORM

## WORKFORCE SUCCESSION PLANNING WORKSHOP

**DATE:** October 20, 2011 **TIME:** from 9:00 am until 1:00 pm (lunch will be provided)

**LOCATION:** Days Inn, 14 Mountjoy Street S. Timmins

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**PLEASE INDICATE YOUR INDUSTRIAL SECTOR(S):**

\_\_\_\_\_

**KEY JOBS/OCCUPATIONS WITHIN YOUR ORGANIZATION:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DEADLINE FOR REGISTRATION IS SEPTEMBER 30TH, 2011**

### REGISTRATION FEE

Registration fee is \$20 per person and is payable in advance.  
Please make cheque payable to: Venture Centre and send to:

Venture Centre / le Centre de développement  
38 Pine Street North, Suite 134  
Timmins (Ontario) P4N 6K6  
Tel.: (705) 360-5800  
Fax: (705) 360-5656  
Email: [Suzanne@venturecentre.on.ca](mailto:Suzanne@venturecentre.on.ca)

**Places are  
limited,  
register  
now!**